

| FACTS   | WHAT DOES POPPINS PAYROLL COMPANY, LLC ("POPPINS") DO WITH YOUR PERSONAL INFORMATION?   |                             |
|---|---|-----------------------------|
| Why?  | Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.  |                             |
| What?   | <p>The types of personal information we collect and share depend on the product or service you have with us. This information can include:</p> <ul style="list-style-type: none"> <li>• Income and account balances</li> <li>• Transaction history</li> <li>• Checking account information</li> <li>• Employment information</li> <li>• Wire transfer instructions</li> </ul>                             |                             |
| How?  | All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information, the reasons Poppins chooses to share, and whether you can limit this sharing.  |                             |
| Reasons we can share your personal information  | Does Poppins share?   | Can you limit this sharing? |
| <b>For our everyday business purposes</b> — such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus | Yes   | No                          |
| <b>For our marketing purposes</b> — to offer our products and services to you   | Yes   | No                          |
| <b>For joint marketing with other financial companies</b>   | Yes   | No                          |
| <b>For our affiliates' everyday business purposes</b> — information about your transactions and experiences   | No  | No                          |
| <b>For our affiliates' everyday business purposes</b> — information about your creditworthiness   | No  | We do not share             |
| <b>For our affiliates to market to you</b>  | No  | We do not share             |
| <b>For nonaffiliates to market to you</b>   | Yes   | Yes                         |
| To limit our sharing  | <ul style="list-style-type: none"> <li>• Mail the form below</li> </ul> <p>Please note:</p> <p>If you are a <i>new</i> customer, we can begin sharing your information 30 days from the date we sent this notice. When you are <i>no longer</i> our customer, we continue to share your information as described in this notice.</p> <p>However, you can contact us at any time to limit our sharing.</p> |                             |
| Questions?  | <ul style="list-style-type: none"> <li>▪ Call toll-free (888) 543-1475;</li> <li>▪ Visit us online: <a href="https://www.poppinspayroll.com/">https://www.poppinspayroll.com/</a>; or</li> <li>▪ Email us at <a href="mailto:customercare@poppinspayroll.com">customercare@poppinspayroll.com</a>.</li> </ul>   |                             |

| What we do  |  |
|---|--|
| <b>How does Poppins protect my personal information?</b>                                  | To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.  |
| <b>How does Poppins collect my personal information?</b>                                  | <p>We collect your personal information, for example, when you:</p> <ul style="list-style-type: none"> <li>• open an account</li> <li>• seek financial or tax advice</li> <li>• provide employment information</li> <li>• provide account information</li> <li>• tell us who receives the money and tell us where to send the money</li> </ul> <p>We also collect your personal information from other companies.</p>  |
| <b>Why can't I limit all sharing?</b>   | <p>Federal law gives you the right to limit only</p> <ul style="list-style-type: none"> <li>• sharing for affiliates' everyday business purposes – information about your creditworthiness</li> <li>• affiliates from using your information to market to you</li> <li>• sharing for nonaffiliates to market to you</li> </ul> <p>State laws and individual companies may give you additional rights to limit sharing.</p>   |
| <b>What happens when I limit sharing for an account I hold jointly with someone else?</b> | Your choices will apply to everyone on your account – unless you tell us otherwise.  |
| Definitions   |  |
| <b>Affiliates</b>   | <p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> <li>• Poppins Holdings, LLC</li> </ul>   |
| <b>Nonaffiliates</b>  | <p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> <li>• Nonaffiliates we share with can include our service providers (e.g., third parties that provide hosting, information technology, marketing, identity verification, online chat functionality providers, and analytics services on our behalf), third-party advertising partners, bank partners, and other financial partners.</li> </ul> |
| <b>Joint marketing</b>  | <p>A formal agreement between nonaffiliated financial companies that together market financial products or services to you.</p> <ul style="list-style-type: none"> <li>• Poppins does not jointly market.</li> </ul>   |
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| Mail-in Form   |  |  |
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| If you have a joint account, your choice(s) will apply to everyone on your account unless you mark below.<br><br>€ Apply my choices only to me | Mark any you want to limit:  |  |
|  | € Do not share my personal information with nonaffiliates to market their products and services to me. |  |
|  | Name   |  |
|  | Address  |  |
|  | City, State, Zip   |  |

**Mail to:** Poppins Payroll Company, LLC  
1150 Maxwell Ave.  
Boulder, CO 80304